

**ORDINANCE FOR THE
WASTE DISPOSAL ORIGIN REPORTING SYSTEM
FOR THE PUENTE HILLS LANDFILL**

The Board of Directors of County Sanitation District No. 2 of Los Angeles County ("District No. 2") ordains as follows:

1. BACKGROUND

The Board of Directors declares that the adoption of a Waste Disposal Origin Reporting System at the Puente Hills Landfill is necessary to comply with specific provisions of the Conditional Use Permit for the Continued Operation of the Puente Hills Landfill, CUP Case No. 02-027-(4), that has been granted to District No. 2 by the Los Angeles County Regional Planning Commission. The adoption of a Waste Disposal Origin Reporting System provided for in this Ordinance is intended to comply and be consistent with Condition of Approval No. 53 and Part III of the Implementation and Monitoring Program in the referenced Conditional Use Permit.

2. WASTE DISPOSAL ORIGIN REPORTING SYSTEM

- a) All persons, as required by the Chief Engineer, disposing of or tendering a direct haul or transfer/processing refuse load for disposal at the Puente Hills Landfill shall provide written documentation similar in form to the attached Exhibit "A" or other form approved by the Chief Engineer, which shall contain specific information regarding the load, including but not necessarily limited to:
 - (i) The address or addresses of the origin of such refuse. Alternatively, reference may be made to an established collection route if current information equivalent to the above is maintained on file with the District in a form approved by the Chief Engineer;
 - (ii) The names of the cities or unincorporated areas where the refuse originated;
 - (iii) The percentages by weight of the refuse originating from each city or unincorporated area; and
 - (iv) Such additional information that the Chief Engineer determines is necessary to investigate and verify the origin and quantities of refuse delivered to the Puente Hills Landfill for the purpose of demonstrating compliance with the California Integrated Waste Management Act of 1989 (as amended), Los Angeles County Conditional Use Permit Case No. 02-027-(4), or this Ordinance.
- b) The Chief Engineer may exclude transfer/processing and Minimum Loads from the Waste Disposal Origin Reporting System.

- c) The Chief Engineer shall: (1) forward to the Director of Public Works the written documentation obtained for all transfer/processing loads for which a county unincorporated area is identified as the source of all or a portion of the waste; (2) investigate and verify the accuracy of the written documentation provided for applicable direct haul loads for which a county unincorporated area is identified as the source of all or a portion of the waste; and (3) submit the results of the verification and reporting program to the Director of Public Works every two weeks.
- d) For the purposes of verifying the information submitted pursuant to the Waste Disposal Origin Reporting System provided for by this Ordinance, all persons disposing of or tendering a refuse load for disposal at the Puente Hills Landfill shall maintain for three (3) years adequate records describing the business or other relationship with the owner or user of the property identified as the origin of the refuse, and shall furnish such records to the Chief Engineer within ten (10) business days of Notification of request. Such records shall include invoices for collection services, contractual agreements, franchise agreements from the applicable jurisdiction, or other information deemed appropriate by the Chief Engineer.

3. VIOLATIONS

- a) Any person who tenders refuse for disposal at the Puente Hills Landfill and fails to accurately provide all of the required information on the origin of refuse, as described under Section 2(a), shall be in violation of this Ordinance and shall pay to the District for that load an additional, non-refundable fee of \$20 for a load weighing less than 5.0 tons and \$40 for a load weighing greater than or equal to 5.0 tons. All sums collected pursuant to this Ordinance shall be retained by the District to offset costs related to the enforcement of the provisions of this Ordinance.
- b) Violators shall have 14 days from the date of Notification of violation to cure violations of the waste origin survey form requirements of this Ordinance by delivering to the Chief Engineer an acceptable waste origin survey form for each load. During such 14-day period, the violator shall be allowed to continue to use the Puente Hills Landfill, if not otherwise prohibited. Failure to cure a violation of Section 3(a) of this Ordinance by providing accurate and complete information on the address or addresses of origin of refuse tendered for disposal at the Puente Hills Landfill within the specified 14-day period shall be a further violation of this Ordinance. As may be deemed appropriate by the Chief Engineer, all vehicles of a violator who fails to cure a violation within the time period specified in this Ordinance shall be excluded from using the Puente Hills Landfill until all required information has been submitted to and accepted by the Chief Engineer and will also be further excluded for the additional period of time described below. The schedule for exclusions from the Puente Hills Landfill for violations of this subsection (Section 3(b)), as may be deemed appropriate by the Chief Engineer, shall be as follows: The first such violation within a calendar year shall subject the violator to a suspension of disposal privileges for up to two (2) weeks. A second such violation within a calendar year shall subject the violator to a

suspension of disposal privileges for up to four (4) weeks. Each subsequent violation within a calendar year shall subject a violator to a suspension of disposal privileges for up to twenty-six (26) weeks.

- c) Failure to accurately describe the business or other relationship for the collection of refuse with the owner or user of the property identified as the origin of the refuse at the request of the Chief Engineer within 10 business days of the request shall be a violation of this Ordinance. As may be deemed appropriate by the Chief Engineer, all vehicles of a violator of this subsection (Section 3(c)) shall be excluded from using the Puente Hills Landfill for the period of time described below until all required information has been submitted to and accepted by the Chief Engineer. The schedule for exclusions from the Puente Hills Landfill, as may be deemed appropriate by the Chief Engineer, shall be as follows: In addition to any other suspension under this Ordinance, the first such violation within a calendar year shall subject the violator to a suspension of disposal privileges for up to two (2) weeks. A second such violation within a calendar year shall subject a violator to a suspension of disposal privileges for up to four (4) weeks. Each subsequent violation within a calendar year shall subject a violator to a suspension of disposal privileges for up to twenty-six (26) weeks.
- d) Any person submitting false or misleading information to the District shall be guilty of a misdemeanor and shall be subject to the penalties provided by law.
- e) The Chief Engineer may adjust the fees provided for in Section 3(a) on an annual basis to reflect the actual costs of the District for enforcement of the provisions of this Ordinance.
- f) As directed by the Director of Public Works, the Chief Engineer shall collect a non-refundable penalty of \$5.00 per ton for all waste allocated to the unincorporated Los Angeles County area from transfer/processing facilities that have failed to adequately substantiate the origin of waste delivered to the Puente Hills Landfill for disposal. This penalty shall apply to waste allocated to the unincorporated Los Angeles County area by the transfer/processing facility for the relevant reporting period. The transfer/processing facility shall have 45 days following the date of Notification by the Chief Engineer to remit the requisite funds. Failure to remit funds by the required date shall constitute a violation of this Ordinance and shall subject the transfer/processing facility to exclusion from use of the Puente Hills Landfill until such funds have been received by the District and for the following additional period, as may be deemed appropriate by the Chief Engineer: In addition to any other suspension under this Ordinance, the first such violation within a calendar year shall subject the violator to a suspension of disposal privileges for up to two (2) additional weeks. A second such violation within a calendar year shall subject a violator to a suspension of disposal privileges for up to four (4) additional weeks. Each subsequent violation within a calendar year shall subject a violator to a suspension of disposal privileges for up to an additional twenty-six (26) weeks.

4. HEARINGS AND APPEALS

Within ten (10) days of date of Notification of violation or suspension, any person charged with a violation of any provision of this Ordinance or whose disposal privileges have been suspended may make a written request for a hearing. The hearing shall be held within ten (10) days of receipt of the written request. At the hearing, the person charged with a violation of this Ordinance may submit documents, oral testimony under oath, and such other and further evidence that may be relevant to the charged violations, and may contest the violation, the amount of any fine or penalty, or the duration of any suspension. The Chief Engineer may designate an individual to act as hearing officer. The hearing officer shall render his decision within five (5) days of the close of the hearing. A party aggrieved by the decision of the hearing officer may appeal such decision to the Chief Engineer, who shall decide the appeal on the basis of the whole record. Appeals must be delivered to the office of the Chief Engineer within ten (10) days of receipt of the decision of the hearing officer. The decision of the Chief Engineer or his designee shall be final. Appeals of suspensions of disposal privileges shall be decided by the Chief Engineer and, as necessary, the Director of Public Works.

5. VALIDITY

If any part, section, subsection, paragraph, sentence, clause or phrase of this Ordinance is held invalid or unconstitutional for any reason by any court, that decision does not affect the validity or constitutionality of the remainder of this Ordinance. The Board of Directors declares that it would have adopted each part of this Ordinance irrespective of the validity of any other part.

6. MODIFICATIONS TO WASTE DISPOSAL ORIGIN REPORTING SYSTEM

Pursuant to the Conditional Use Permit, certain provisions in the Waste Disposal Origin Reporting System are subject to modification upon joint agreement by the Director of Public Works and the Chief Engineer. The Board of Directors hereby delegates to the Chief Engineer the authority to adopt regulations for the implementation of the Waste Disposal Origin Reporting System provided for by this Ordinance and to adopt modifications of the Waste Disposal Origin Reporting System from time to time as may be jointly agreed upon by the Director of Public Works and the Chief Engineer.

7. DEFINITIONS

- a) The Puente Hills Landfill shall mean the sanitary landfill site operated by the District that is located at 13130 Crossroads Parkway South, City of Industry, California 90601.
- b) Person shall mean any individual, partnership, committee, association, corporation, public agency, or any other organization or group of persons public or private.

- c) Chief Engineer shall mean the Chief Engineer and General Manager of the County Sanitation Districts of Los Angeles County, or any person acting under his authority in the employ of the District.
- d) Refuse shall mean Class III municipal solid waste suitable for disposal at the Puente Hills Landfill as allowed by local, state, and federal laws and regulations.
- e) Conditional Use Permit shall mean the Grant of Approval under Conditional Use Permit Case No. 02-027-(4) granted to County Sanitation District No. 2 of Los Angeles County for continued operation of the Puente Hills Landfill by the Los Angeles County Regional Planning Commission on December 18, 2002.
- f) Waste Disposal Origin Reporting System shall mean the program required by this Ordinance, Condition of Approval No. 53 and Part III of the Implementation and Monitoring Program of the Conditional Use Permit.
- g) Minimum Load shall mean a refuse load weighing less than 1.0 ton.
- h) Director of Public Works shall mean the Director of Public Works of the County of Los Angeles Department of Public Works, or any person acting under his or her authority in the employ of Los Angeles County.
- i) Transfer/processing facility shall mean a facility where all or a portion of the refuse received is transported to another facility for disposal.
- j) Direct Haul Loads shall mean loads that do not use a transfer/processing facility.
- k) Notice or Notification under this Ordinance shall be given in writing and served in person or by first-class, registered, or certified mail. If served by mail, notice shall be sent to the last address known to the Chief Engineer. Notice shall be deemed to have been given at the time of deposit, postage pre-paid, in a facility regularly service by the United States Post Office.

8. EFFECTIVE DATE

The effective date of this Ordinance shall be January 30, 2004. The implementation of the enforcement of penalties for violations of this Ordinance (i.e. fees, penalties or suspensions of disposal privileges), as specified in Section 3 of this Ordinance, shall be delayed until 90 days after the effective date of this Ordinance. Enforcement of this Ordinance as specified in Section 3(f) in regard to transfer/processing facilities shall be delayed until 180 days after the effective date of this Ordinance.

**Chairperson of the Board of Directors
of County Sanitation District No. 2 of
Los Angeles County**

ATTEST:

**Clerk of the Board of Directors
of County Sanitation District
No. 2 of Los Angeles County**

PASSED AND ADOPTED by the Board of Directors of County Sanitation District No. 2 of Los Angeles County on, _____, by the following vote:

AYES:

NOES:

ABSENT:

**M. Kim Compton
Secretary of the Board of Directors
of County Sanitation District No. 2**

**Exhibit "A" -
Sample
Waste Origin Report Form**

Account #	<input style="width: 100%; height: 15px;" type="text"/>	
Street Address (house or building number and street name)		
<input style="width: 100%; height: 15px;" type="text"/>		
Jurisdiction (city name or specific name of Los Angeles County unincorporated area)		Zip Code
<input style="width: 100%; height: 15px;" type="text"/>		<input style="width: 100%; height: 15px;" type="text"/>
Street Address (house or building number and street name)		
<input style="width: 100%; height: 15px;" type="text"/>		
Jurisdiction (city name or specific name of Los Angeles County unincorporated area)		Zip Code
<input style="width: 100%; height: 15px;" type="text"/>		<input style="width: 100%; height: 15px;" type="text"/>
Street Address (house or building number and street name)		
<input style="width: 100%; height: 15px;" type="text"/>		
Jurisdiction (city name or specific name of Los Angeles County unincorporated area)		Zip Code
<input style="width: 100%; height: 15px;" type="text"/>		<input style="width: 100%; height: 15px;" type="text"/>
Street Address (house or building number and street name)		
<input style="width: 100%; height: 15px;" type="text"/>		
Jurisdiction (city name or specific name of Los Angeles County unincorporated area)		Zip Code
<input style="width: 100%; height: 15px;" type="text"/>		<input style="width: 100%; height: 15px;" type="text"/>
Street Address (house or building number and street name)		
<input style="width: 100%; height: 15px;" type="text"/>		
Jurisdiction (city name or specific name of Los Angeles County unincorporated area)		Zip Code
<input style="width: 100%; height: 15px;" type="text"/>		<input style="width: 100%; height: 15px;" type="text"/>
Street Address (house or building number and street name)		
<input style="width: 100%; height: 15px;" type="text"/>		
Jurisdiction (city name or specific name of Los Angeles County unincorporated area)		Zip Code
<input style="width: 100%; height: 15px;" type="text"/>		<input style="width: 100%; height: 15px;" type="text"/>
Street Address (house or building number and street name)		
<input style="width: 100%; height: 15px;" type="text"/>		
Jurisdiction (city name or specific name of Los Angeles County unincorporated area)		Zip Code
<input style="width: 100%; height: 15px;" type="text"/>		<input style="width: 100%; height: 15px;" type="text"/>
Street Address (house or building number and street name)		
<input style="width: 100%; height: 15px;" type="text"/>		
Jurisdiction (city name or specific name of Los Angeles County unincorporated area)		Zip Code
<input style="width: 100%; height: 15px;" type="text"/>		<input style="width: 100%; height: 15px;" type="text"/>



Instructions for the Waste Origin Report Form

Additional information on the Waste Disposal Origin Reporting System can be found on the Puente Hills Landfill website at www.PuenteHillsLandfill.org or by calling the Sanitation Districts of Los Angeles County (Sanitation Districts) at (562) 908-4288, extension 6027.

Please note that Los Angeles County now requires the identification of waste that originates from unincorporated County as being from 100 specific unincorporated area names. The general category of “Los Angeles County” will be eliminated. The map of these new areas is available by selecting “Map of Communities” from the County’s web site at <http://ladpw.org/swims/>. For questions regarding the County’s map, please contact Terri Ross at (800) 320-1771.

Para más información en español, visite nuestra página web en www.PuenteHillsLandfill.org.

GENERAL INSTRUCTIONS:

- A properly completed Waste Origin Report Form must accompany all direct haul loads greater than one ton.
- Please fill out form clearly and completely prior to disposal at Puente Hills Landfill.
- All Questions 1-6 must be filled out, and either Question 7 or 8 must be filled out.
- If your load weighs less than 1.0 ton and/or contains green waste, asphalt or dirt, you do not have to fill out this form. All other loads require a properly completed form.
- If you are coming directly from a transfer/processing facility for the first time, please contact Carlotta Contreras at (562) 908-4288, extension 6028.

Question #1: Account Number

- Write in the account number you use at facilities operated by the Sanitation Districts (e.g., 10080). This is usually a five-digit number but may contain letters.

Question #2: Your Company Name

- Write in the name of the company, agency or individual that you work for (e.g. Ed’s Hauling Svc.), associated with the account number.

Question #3: Contact Person

- Write in the name of a responsible person at your company who will verify your collection route and/or the customer site addresses for your load (e.g., Tina Smith, dispatcher, etc).

Question #4: Phone Number

- Write in the telephone number (including area code) to reach the contact person for your company.

Question #5: Jurisdiction of Origin & Percentage of Load by Weight

- Write in the jurisdiction (name of city or specific county unincorporated area) where the refuse in your load was picked up. **Unincorporated areas should be identified as “LACO-{area}”.**
- If the load contains refuse that was picked up from more than one jurisdiction, then list jurisdiction names and write estimated percentage (by weight) of load from each jurisdiction (e.g. Pomona 25%; Lynwood 25%; Avocado Heights 50%). In example given, half of load is from the Avocado Heights area of unincorporated Los Angeles County and the remainder is from the Cities of Pomona and Lynwood.
- Every jurisdiction listed should correspond to an address you provide on Question No. 8.
- We **DO NOT** accept waste from the **City of Los Angeles** or from **Orange County**.

Question #6: Type of Load: Residential, Commercial, or Mixed

- Mark one of the boxes denoting whether the disposal load is residential, commercial, or mixed (both residential and commercial) waste.

Question #7: Route Number

- Only fill out Question No. 7 if you have previously filed a collection route with the Sanitation Districts, and we have indicated **in writing** that the collection route has been accepted. Otherwise, you must completely fill out Question No. 8 below.
- To update or file a collection route, obtain the procedure and form for registering collection routes at www.puentehillslandfill.org or contact the Sanitation Districts at (562) 908-4288, extension 6027.
- Indicate the collection route for the load being disposed. This route identifier must correspond to information previously submitted to the Sanitation Districts.
- If changes to a regular route occurred today, then please note the unusual circumstances and/or changes to collection site data.

Question #8: Collection Site Address List

- Each time you bring in a load for disposal, you must provide the Sanitation Districts with the address of each collection site (use space provided on form or attach additional sheets if needed).
- If you have a regular, established collection route and have filed this collection route with the Sanitation Districts, please see Question No. 7 above.
- You must provide complete addresses (street address, name and number, city, zip code) of each collection site corresponding to the origin of your load's refuse for each jurisdiction listed on Question No. 5. You must clearly distinguish between an incorporated CITY as a jurisdiction vs. specific areas of unincorporated Los Angeles COUNTY.
 - Example of an **unincorporated** jurisdiction: 1955 Workman Mill Rd., **LACO-Avocado Heights** 90601.
 - Example of an **incorporated** jurisdiction: 920 S Alameda, Compton 90221.
- Every address listed should correspond to a jurisdiction listed on Question No. 5.